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21AA 321700

MEMORANDUM OF UNDERSTANDING

THIS MEMORANDUM OF UNDERSTANDING with respect to various Computer and other skilled enhancement Courses at R S Girls' College, Karimganj, Assam is made on this 14th Day of Sept 2021.

BETWEEN

Rabir drasadan Girls' College, Karimganj (R S Girls' College, Karimganj) represented by its authorized signatory Dr Ashok Kr Das, Principal & Secretary, R S Girls' College, Karimganj, Dist-Karimganj, Assam (here nafter called 2nd party) of ONE PART

AND

All In Jia Society for Electronics and Computer Technology (AISECT) Skill Mission having its Head Office at Scope Campus, NH-12, Bhaironpur, near Misrod, Hosangabad Road, Bhopal-462047, Madhya Pradesh, repre iented by its Authorized Signatory Indranil Mukharjee Zonal Head AISECT SKILL DEVELOPMENT CENTRE, located at 2nd Floor, UDAYAN , 147 RG BARUAH ROAD GUWAHATI ASSAM 781005 (hereinafter caller the 1st party) of the OTHER PART.

NOW THIS DEED WITNESSED AS FOLLOWS:

1. That the agreement is effective from 14.1.2021 to till date to be specified as per discussion later on or at least to the point of time when the **latest batch of students** who are admitted with due permission from the **1st party** completed their course and get their certificates.

06 AUG 2018

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VALUE;

SIGN.....

(HIRA KR. DAS)

LICENCE NO: KPE-28/2800/450

DATE: 07-11-2013

PLACE: LAWYERS' ASSOCIATION COMPLEX

GUWAHATI-1, DIST. KAMRUP (M) ASSAM.

1. In pursuance to the notice/due approach **by the authorized representative from the 1st party**, the 2nd party has expressed the willingness to conduct a Three Month/Six-Month Certificate/Diploma Course in Computer Applications and other Skill Enhancement Courses abiding by the terms and conditions which have been mutually agreed upon.
2. The students who successfully completed the course will be awarded a **Certificate, jointly signed by the authorized signatories of the 1st party and 2nd party along with the Coordinator, Internal Quality Assurance Cell of R S Girls' College, Karimganj**, on clearance of the course fee by the student(s).
3. The course will be available to the **bona fide students** of the college. Admission format, mentioning the date of submission as devised by the 2nd party will be given for filling up form, either online or manually in the college website/college office on payment of the **Application Fee** as fixed by the 2nd party.
4. However, **the Committee for which as authorized by the 2nd party** will carry out the selection process either by means of **test examination or viva** and the names of the short listed candidates shall be displayed in the college website/notice board.
5. The 2nd party **is committed to provide** requisite infrastructure for the said course with the conditions that the 1st party shall judiciously use the resources with reasonable care whereas the 1st party shall **provide a course curriculum, contents and qualified and well trained teaching faculty as per UGC/AICTE norms along with study materials as required** for the said course. The 1st party shall provide a certified copy of course content to the Coordinator, IQAC.
6. The 1st party, while reserving its right to include or exclude any faculty, has to invariably ensure that the details of academic qualifications of all faculties must be as per Clause 6 above and **such details must be submitted to the Principal/the Coordinator, IQAC of the 2nd party for further verification**.
7. The answer scripts evaluation will be done by the competent faculty appointed by the 1st party in a transparent manner with a provision for the 2nd party to have a say in disputed matters.
8. **Expenditure relating to study materials and examination process** shall be borne by the 1st party out of the course fees.
9. The amount of **course fee will be determined by both the parties/signatories**. However, the fee structure may be **revised** by both the parties/signatories from time to time with due approval from the G.B of R S Girls' College (2nd party). The course fee shall be collected by the 2nd party from the students and after deduction of the said maintenance fee, the remaining amount/balance shall be given to the 1st party.
10. Classes will be taken on regular basis except on college holidays. The **Action plan** will be prepared by the 1st party in consultation with the Principal of the 2nd party and the same will be made available to the students. A copy of such time schedule of classes is to be submitted to the Coordinator, IQAC. Classes may be suspended by the Principal representing the 2nd party if such situation demands.

Ashok Kumar

Judranil Bhattacharya

11. Both the parties reserve the right to call off this agreement with a prior notice of 30 (thirty) working days in the wake of any eventuality, provided both the parties ensure that no student of any batch is left out with incomplete course, pending certificate and evaluation.
12. The number of batches and students to be trained have to be mutually agreed on and has to be notified by both the 1st party and the 2nd party.
13. The programme once initiated, should end within stipulated time and absence of students for an indefinite period or remain uninformed for a long time will not be entertained. The **decision of the 2nd party will be final.**
14. Both the parties will implement this agreement in letter and spirit.

Ashok Kr Das
(Ashok Kr Das) 14/9/2021
2nd party
Principal & Secretary
R S Girls' College,
Karimganj



Indranil Mukherjee
(Indranil Mukherjee) 14/9/2021
1st party
AISECT Skill Mission



Witness

1. *Debasish Datta Choudhury*
(Debasish Datta Choudhury)
9435174686

2. *Devi Chakraborty*
(Devi Chakraborty)
8638405633